

# **AMALGAMATED TRANSIT UNION GENERAL EXECUTIVE BOARD**



**MINUTES OF THE AUGUST 11 – AUGUST 15, 2025  
FALL MEETING**

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## **AMALGAMATED TRANSIT UNION**

### General Executive Board Meeting

New York, NY  
August 11, 2025

#### **FIRST SESSION**

General Executive Board members present were Marcellus Barnes, Gary Johnson Sr., Michelle Sommers, James Lindsay, Emanuele Sforza, John Callahan, Natalie Cruz, Anthony Garland, Raymond Greaves, Stephan MacDougall, Kenneth Wilson, Amanda Sawyer-Turner, Arturo Aguilar, Jacques Chapman, Mark Henry, Kenneth Day, and Michael Cornelius. International President John A. Costa presided. Also in attendance were International Secretary-Treasurer Kenneth Ray Kirk, International Executive Vice President Yvette Trujillo, Chief of Staff Jessica Chu, and General Counsel Dan Smith.

General Executive Board Member Curtis Howard was excused.

Collective Bargaining Administrator John Ertl participated by phone for the report on the trusteeship of Local 1772 (Englewood, CO).

#### **MEETING OF THE GENERAL EXECUTIVE BOARD CONVENED**

International President John A. Costa convened the meeting, and discussed the state of the ATU. He discussed the growth of the union, its addition of 6,000 members over the last year to grow to over 200,000 members. He explained the recent growth in training programs for our local union leaders. International President Costa briefed the GEB on the strong financial position of the union—noting that although expenses are up due to the union’s aggressive programs, the union is in a good position due to increases in income.

#### **MINUTES OF THE 2025 SPRING MEETING AND THE FEBRUARY 27, 2025 SPECIAL MEETING OF THE GENERAL EXECUTIVE BOARD APPROVED**

Upon a motion duly made and seconded, a majority of the General Executive Board approved the minutes of the 2025 Spring Meeting of the GEB, and the minutes of the February 27, 2025 Special Meeting of the GEB.

#### **REPORT OF THE INTERNATIONAL PRESIDENT**

Upon a motion duly made and seconded, the General Executive Board approved the International President’s Report.

## **AUDIT COMMITTEE APPOINTED**

International Secretary-Treasurer Kirk appointed to the Audit Committee, International Vice Presidents Anthony Garland, Raymond Greaves, and Stephan MacDougall. International Vice President Garland was designated as Chair.

## **REPORT ON THE TRUSTEESHIP OF LOCAL 1028 (DES PLAINES, IL)**

International Vice President (IVP) Marcellus Barnes reported on the trusteeship of Local 1028, which was imposed effective June 23, 2025. Local 1028 was placed into immediate temporary trusteeship upon authorization of the General Executive Board. The trusteeship was imposed to address problems including, but not limited to, an unsustainable financial situation; excessive compensation paid due to needlessly large amounts of lost time hours claimed and the failure to follow the local union's bylaws with regard to rates to be paid; deficit spending leading to liabilities, including per capita tax arrearages; the failure of the principal officer to remain a member in good standing at all times; the misallocation of duties among executive officers such that financial and other controls were not in place; and the cancellation of membership meetings. By letter dated June 23, International Vice President Marcellus Barnes was appointed as trustee. He continues to work to restore the local union to financial health and to establish strong processes and procedures that are consistent with the Constitution and General Laws (CGL) and with best practices.

## **REPORT ON THE TRUSTEESHIP OF LOCAL 788 (ST. LOUIS, MO)**

International Executive Vice President (IEVP) Yvette Trujillo and IVP Jacques Chapman reported on the trusteeship of Local 788. On June 10, 2025, the General Executive Board authorized the International President to place Local 788 into temporary trusteeship. Local 788 represents employees at Bi-State Development Agency in St. Louis, as well as a number of surrounding school bus garages. That same day, Local 788 was placed into trusteeship, and IEVP Yvette Trujillo and IVP Jacques Chapman were appointed as trustees. The temporary trusteeship was imposed for issues including an unsustainable financial situation, including an inability to meet financial obligations, excessive financial liabilities, and a payroll and compensation structure which was beyond the current means of the local union; the failure to file audits with the International Union; the failure to file federal reports; disbursement of local union funds without adequate financial controls; and the failure to follow accepted procedures and practices. Trustees Trujillo and Chapman reported that they have been working, along with IVPs Michelle Sommers, Arturo Aguilar, Mark Henry, and Kenneth Day, to address the financial issues, reduce the grievance backlog, and engage in outreach to the members.

## **REPORT ON THE TRUSTEESHIP OF LOCAL 1256 (EL PASO, TX)**

IVP Arturo Aguilar reported on the trusteeship of Local 1256. On May 22, 2025, the General Executive Board authorized the International President to impose a temporary trusteeship on Local 1256, whose members are employed at Sun Metro, the City of El Paso's transit system. On June 2, 2025, IVP Aguilar was appointed Trustee of Local 1256, and the trusteeship was imposed on June 9.

The trusteeship was imposed to address several problems. In the months preceding the imposition of a temporary trusteeship, Local 1256 did not hold regular membership or executive board meetings or maintain meeting minutes. Six of the eight positions on Local 1256's Executive Board were vacant. The four steward positions, established by Local 1256's bylaws, were also vacant, leaving employees without a designated representative. Local 1256 had no working conditions document and was not negotiating one with Sun Metro. IVP Aguilar is working to restore the health of the local union and working to develop leadership.

### **REPORT ON THE TRUSTEESHIP OF LOCAL 1564 (DETROIT, MI)**

IVP Michelle Sommers reported on the trusteeship of Local 1564, which was imposed effective October 28, 2024. The trusteeship was imposed to address local union expenditures without proper authorization and/or proper recording of such authorization in meeting minutes, the failure to properly document certain expenses, the reimbursement for mileage when not allowable, and secondary employment by full-time officers. The trustee reported that the prior president/business agent and financial secretary have retired. She reported that the administration of the local union is going well, elections for local union officers were recently concluded, and that the local union will be ready to be released from trusteeship shortly after new officers' training in September.

### **REPORT ON THE TRUSTEESHIP OF LOCAL 1772 (ENGLEWOOD, CO)**

Collective Bargaining Administrator John Ertl reported on the trusteeship of Local 1772, which was imposed effective January 29, 2025. The trusteeship was imposed in large part to address the failure to observe proper financial controls and timely file reports with the International Union, failure to enforce its union security clause and adjust dues rates according to its bylaws, and to hold regularly membership and executive board meetings. The trustee reported that he has been able to improve the finances of the local union and establish a much stronger local union presence on the property. Brother Ertl continues to work with the members.

### **REPORT ON THE TRUSTEESHIP OF LOCAL 713 (MEMPHIS, TN)**

IVP Gary Johnson reported on the trusteeship of Local 713, which was imposed effective March 20, 2025. The trusteeship was imposed to address the local union's failure to observe proper financial controls, failure to comply with fiduciary obligations, failure to timely file reports with the International Union, and excessive financial liabilities and compensation relative to assets and income. The trustee reported that he discovered that the local union impermissibly had a debit card, and that the financial secretary had been making unauthorized debits from the local union's treasury. He reported that he has taken control of the administration of the local union and is beginning the work of implementing needed reforms.

## **GENERAL DISCUSSIONS**

The remainder of the session was devoted to discussion among the International Executive Officers and the members of the Board.

The meeting recessed to reconvene on the following day.

**AMALGAMATED TRANSIT UNION**

General Executive Board Meeting

New York, NY  
August 12, 2025

**SECOND SESSION**

General Executive Board members present were Marcellus Barnes, Gary Johnson Sr., Michelle Sommers, James Lindsay, Emanuele Sforza, John Callahan, Natalie Cruz, Anthony Garland, Raymond Greaves, Stephan MacDougall, Kenneth Wilson, Amanda Sawyer-Turner, Arturo Aguilar, Jacques Chapman, Mark Henry, Kenneth Day, and Michael Cornelius. International President John A. Costa presided. Also in attendance were International Secretary-Treasurer Kenneth Ray Kirk, International Executive Vice President Yvette Trujillo, Chief of Staff Jessica Chu, and General Counsel Dan Smith.

General Executive Board Member Curtis Howard was excused.

**REPORT OF THE INTERNATIONAL SECRETARY-TREASURER ON ATU-COPE  
APPROVED**

Upon a motion duly made and seconded, the General Executive Board approved the report of the International Secretary-Treasurer on the Amalgamated Transit Union Committee on Political Education. The report, as presented, appears below.

**ATU-COPE  
(Financial)**

The Amalgamated Transit Union Committee on Political Education (ATU-COPE) program collects voluntary contributions from ATU members for the purposes of making contributions to and expenditures for candidates for federal, state, and local offices and addressing federal, state, and local political issues.

ATU-COPE consists primarily of the Voluntary Account, which is used to make contributions to candidates for federal elections (i.e., U.S. Senate, U.S. House, and U.S. President), and to state and local candidates in jurisdictions which strictly regulate political contributions. In addition to the Voluntary Account, ATU-COPE maintains the Special Holding Account for contributions to state and local candidates and also maintains separate accounts in Missouri, New York, and Rhode Island, as required by those states' laws.

The highlights of the contributions paid from the various funds (combined) for the six-month period ending June 30, 2025, are as follows:

<b>Federal</b>	
Senatorial Campaigns	\$38,000.00

Congressional Campaigns	\$279,000.00
Other	\$16,000.00
<b>State</b>	
Senatorial Campaigns	\$39,450.00
Representative Campaigns	\$42,550.00
Other	\$91,526.00
<b>Local</b>	
Mayoral Campaigns	\$159,500.00
Councilperson Campaigns	\$29,379.00
Other	\$35,925.00
<b>Other</b>	\$2,898.07

Between January 1, 2025 and June 30, 2025, ATU-COPE took in contributions totaling \$801,890.98. As of June 30, 2025, the funds had a combined available balance of \$556,872.82.

**REPORT OF THE INTERNATIONAL SECRETARY-TREASURER ON THE ATU SCHOLARSHIP PROGRAM APPROVED**

Upon a motion duly made and seconded, the General Executive Board approved the report of the International Secretary-Treasurer on the ATU Scholarship Program. The report, as presented, appears below.

The selection process for the Amalgamated Transit Union 2024-2025 Scholarship Competition, named in remembrance of our ATU Local 1593 – Tampa, Florida hero Brother Thomas Dunn, who was tragically stabbed to death on the job in 2019 when an angry passenger slit his throat, is currently being processed by the Scholarship Selection Committee via CommunityForce’s platform.

The Committee is being Chaired by Trip McLaughlin, CIMA, Managing Director/Senior Institutional Director, Morgan Stanley Wealth Management. Committee members consisted of Cynthia Watson, Watson Labour Lawyers, and Christian Phillips, CPA, President, Eberts & Harrison, Inc.

A total of 172 applications were received for this year’s competition. An initial scoring of all applications was conducted by the automated system rubric and determined that 96 applicants met all the program requirements. The 96 applicants were ranked by the system, and the top 40 applicants were reviewed and evaluated by Doreen Price, who reduced the top 40 applicants to 11 finalists.

The Scholarship Committee will select (4) U.S. winners and (1) alternate, and (1) Canadian winner and (1) alternate, for a total of (5) scholarship awards in the amount of \$8,000.00 each. A sixth scholarship in the amount of \$2,000.00 is available to an applicant who will attend a technical or vocational post-secondary school. If no applications are submitted by applicants planning to

attend a technical or vocational post-secondary school, an additional award in the amount of \$8,000.00 will be awarded to the next-highest scorer of the remaining finalists, for a total of six (6) scholarship awards in the amount of \$8,000.00 each.

The Committee is hopeful to have the selection process completed by September 2025.

**REPORT OF THE INTERNATIONAL SECRETARY-TREASURER ON THE ATU MS RESEARCH FUND APPROVED**

Upon a motion duly made and seconded, the members of the General Executive Board approved the report of the International Secretary-Treasurer on the ATU MS Research Fund. The report, as presented, appears below.

ATU M.S. RESEARCH FUND  
STATEMENT OF RECEIPTS AND DISBURSEMENTS  
January 1, 2025 – June 30, 2025

U. S. OPERATIONS

Cash in Bank – January 1, 2025	\$	4,017.70
 CASH RECEIPTS		
Local Union Payroll Contributions	\$	7.50
ATU Staff Payroll Contributions		925.00
Total Cash Receipts		<u>932.50</u>
 TOTAL CASH AVAILABLE	 \$	 4,950.20
 CASH DISBURSEMENTS		
Total Cash Disbursements		<u>0.00</u>
 Cash in Bank – June 30, 2025	 \$	 <u>4,950.20</u>

ATU M.S. RESEARCH FUND  
STATEMENT OF RECEIPTS AND DISBURSEMENTS  
January 1, 2025 – June 30, 2025

CANADIAN OPERATIONS

Cash in Bank – January 1, 2025	\$	5,660.13
 CASH RECEIPTS		

General Contributions	\$	65,000.00	
Interest Income		<u>36.75</u>	
Total Cash Receipts			<u>65,036.75</u>
TOTAL CASH AVAILABLE	\$		70,696.88
CASH DISBURSEMENTS			
Bank charges	\$	7.50	
Donations		60,938.98	
Total Cash Disbursements			<u>60,946.48</u>
Cash in Bank – June 30, 2025	\$		<u><u>9,750.40</u></u>

**FINANCIAL ASSISTANCE**

**LOCAL 1320 (PETERBOROUGH, ON)**

By letter dated March 18, 2025, Local 1320 President/Business Agent Cory MacLeod requested financial assistance in the form of a six-month per capita tax waiver.

The financial statement of Local 1320, for the period ending December 31, 2020, listed a beginning balance of \$52,389.19. Receipts for the period amounted to \$56,278.79, and disbursements were \$47,273.41, leaving a balance at the end of the period of \$61,394.57.

Currently, Local 1320 has 108 active members.

After a careful review and consideration of the facts, and upon a motion duly made and seconded, the General Executive Board voted to grant Local 1320 a three-month waiver of per capita.

**LOCAL 682 (FORT WAYNE, IN)**

By email dated April 28, 2025, Local 682 President/Business Agent Steve Sustek requested financial assistance to cover the local’s cost of arbitration and legal fees with their current legal proceedings.

The financial statement of Local 682, for the period ending June 30, 2024, listed a beginning balance of \$31,734.53. Receipts for the period amounted to \$41,129.16, and disbursements were \$36,069.02, leaving a balance at the end of the period of \$36,794.67.

Currently, Local 682 has 72 active members.

After a careful review and consideration of the facts, and upon a motion duly made and seconded, the General Executive Board voted not to grant Local 682 financial assistance.

LOCAL 859 (DECATUR, IL)

By email dated April 25, 2025, Local 859 President/Business Agent Nanette Ruffin requested financial assistance to cover the local's cost of arbitration and legal fees with their current legal proceedings.

The financial statement of Local 859, for the period ending December 31, 2024, listed a beginning balance of \$15,847.00. Receipts for the period amounted to \$32,881.00, and disbursements were \$27,481.00, leaving a balance at the end of the period of \$21,247.00.

Currently, Local 859 has 70 active members.

After a careful review and consideration of the facts, and upon a motion duly made and seconded, the General Executive Board voted to grant Local 859 a three-month waiver of per capita.

LOCAL 704 (LITTLE ROCK, AR)

By email dated June 16, 2025, Local 704 Acting President/Business Agent Rita Sanders requested financial assistance in the form of a six-month per capita tax waiver due to mismanagement of the local's finances by the previous president.

The financial statement of Local 704, for the period ending December 31, 2023, listed a beginning balance of \$14,224.39. Receipts for the period amounted to \$34,292.43, and disbursements were \$27,619.65, leaving a balance at the end of the period of \$20,897.17.

Currently, Local 704 has 64 active members.

After a careful review and consideration of the facts, and upon a motion duly made and seconded, the General Executive Board voted not to grant Local 704 financial assistance.

LOCAL 1267 (FT. LAUDERDALE, FL)

By email dated July 9, 2025, Local 1267 Financial Secretary Douglas Behr requested financial assistance on behalf of all Florida locals in the form of a six-month per capita tax waiver due to Florida's SB 256.

After a careful review and consideration of the facts, and upon a motion duly made and seconded, the General Executive Board voted to grant all Florida local unions impacted by SB 256 a six -month waiver of per capita.

## LOCAL 1164 (KNOXVILLE, TN)

By email dated April 29, 2025, Local 1164 President/Business Agent Laura Parrott requested financial assistance for local 1164.

The financial statement of Local 1164, for the period ending June 30, 2023, listed a beginning balance of \$6,917.21. Receipts for the period amounted to \$34,125.73, and disbursements were \$39,336.03, leaving a balance at the end of the period of \$1,706.91.

Currently, Local 1164 has 105 active members.

After a careful review and consideration of the facts, and upon a motion duly made and seconded, the General Executive Board voted to grant Local 1164 a six-month waiver of per capita.

## **DISCUSSION OF BARGAINING AND STRIKES**

International President Costa discussed the status of bargaining at properties where the GEB had granted strike sanction. The GEB members discussed the satisfactory resolution of bargaining between Local 1338 (Dallas, TX) and Transdev without the need for a resort to a strike, and the continuing possibility of a strike by Local 689 (Washington, DC) at WeDriveU.

## **STRIKE SANCTION GRANTED TO LOCAL 1548 (Plymouth, MA)**

Upon a motion duly made and seconded, the General Executive Board, acting pursuant to CGL Section 20.2, Strike Sanction, and Section 20.4, GEB Action, granted sanction to Local 1548 for a strike by its members employed by WeDriveU at the Greater Attleboro Taunton Regional Transit Authority, and set the strike benefits payable at \$400 per week, subject to the proration provided for in CGL Section 19.3, Strike Benefits.

## **REPORT OF THE GENERAL COUNSEL**

ATU General Counsel Dan Smith reported on the work of the Legal Department and provided an update on certain legal and legislative developments. A large share of the report was dedicated to the work of the International Union to protect our members' collective bargaining rights through the ATU's 13(c) and state legislative programs. Brother Smith discussed recent action in state legislatures and victories in beating back anti-worker initiatives. He concluded by discussing recent ATU cases before the National Labor Relations Board.

## **GENERAL DISCUSSIONS**

The remainder of the session was devoted to discussion among the International Executive Officers and the members of the Board.

The meeting was recessed to reconvene on the following day.

## **AMALGAMATED TRANSIT UNION**

### General Executive Board Meeting

New York, NY  
August 13, 2025

### **THIRD SESSION**

General Executive Board members present were Marcellus Barnes, Gary Johnson Sr., Michelle Sommers, James Lindsay, Emanuele Sforza, John Callahan, Curtis Howard, Natalie Cruz, Anthony Garland, Raymond Greaves, Stephan MacDougall, Kenneth Wilson, Amanda Sawyer-Turner, Arturo Aguilar, Jacques Chapman, Mark Henry, Kenneth Day, and Michael Cornelius. General Executive Board member Curtis Howard joined the meeting during the ATU Dupont Circle, LLC Building Overview. International President John A. Costa presided. Also in attendance were International Secretary-Treasurer Kenneth Ray Kirk, International Executive Vice President Yvette Trujillo, General Counsel Dan Smith, and Chief of Staff Jessica Chu.

Controller Salma Yousefi participated by phone for the report on the transition to a new database system.

### **AUDIT COMMITTEE REPORT APPROVED**

After discussion, and upon a motion duly made and seconded, the members of the General Executive Board approved the report of the Audit Committee for the six-month period ending June 30, 2025.

### **INTERNATIONAL SECRETARY-TREASURER REPORT APPROVED**

Upon a motion duly made and seconded, the General Executive Board approved the report of the International Secretary-Treasurer for the period of January 1, 2025 through June 30, 2025.

### **TDCC FINANCIAL OVERVIEW**

Controller Salma Yousefi reported on the finances of ATU-TEC. She provided an overview of its ongoing operating expenses and income, including those related to the Tommy Douglas Conference Center, and discussed future projections.

### **ATU DUPONT CIRCLE, LLC**

Sister Yousefi reported on the finances of ATU Dupont Circle, LLC. She provided an overview of its ongoing operating expenses and income, including those related to renovations.

### **MOTION APPROVED AUTHORIZING LOAN TO ATU-TEC**

Upon a motion duly made and seconded, the General Executive Board authorized a \$1 million loan to ATU-TEC Properties, LLC, to be repaid on the same basis as prior loans.

### **ATU MEMBERSHIP DATABASE TRANSITION TO SALESFORCE UPDATE**

Sister Yousefi provided an update on the International Union's program to create a single membership database that the International Union and local unions can use to ensure easier, more detailed and more accurate recordkeeping. International President John Costa and International Secretary-Treasurer Ken Kirk discussed the practical problems faced by financial secretaries and the assistance that a new database would provide them.

### **GENERAL DISCUSSIONS**

The remainder of the session was devoted to discussion among the International Executive Officers and the members of the Board.

The meeting recessed to reconvene on the following day.

## **AMALGAMATED TRANSIT UNION**

General Executive Board Meeting

New York, NY  
August 14, 2025

### **FOURTH SESSION**

General Executive Board members present were Marcellus Barnes, Gary Johnson Sr., Michelle Sommers, James Lindsay, Emanuele Sforza, John Callahan, Curtis Howard, Natalie Cruz, Anthony Garland, Raymond Greaves, Stephan MacDougall, Kenneth Wilson, Amanda Sawyer-Turner, Arturo Aguilar, Jacques Chapman, Mark Henry, Kenneth Day, and Michael Cornelius. International President John A. Costa presided. Also in attendance were International Secretary-Treasurer Kenneth Ray Kirk, International Executive Vice President Yvette Trujillo, General Counsel Dan Smith, and Chief of Staff Jessica Chu.

ATU Canada President John Di Nino and International Representative Mike Harms were present.

### **ATU CANADA REPORT**

ATU Canada President John Di Nino discussed the state of the ATU in Canada. He discussed the recent victories of our local unions, and the leadership role that the ATU plays among unions in Canada. Brother Di Nino reviewed recent elections in Canada and the implications for our members, and the leading role that the ATU will play to rebuild a pro-worker government.

### **ADOPTION OF REPORT OF HEARING OFFICER AND CONTINUATION OF THE TRUSTEESHIP OF LOCAL 788 (ST. LOUIS, MO)**

Upon a motion duly made and seconded, the General Executive Board, acting pursuant to CGL Section 12.6, Trusteeships, voted to adopt the Findings and Determinations of the Hearing Officer as the Decision and Order of the General Executive Board and to continue the trusteeship of Local 788.

### **MOTION APPROVED TO ADOPT CODE OF CONDUCT FOR THE CONVENTION**

Upon a motion duly made and seconded, the General Executive Board approved a code of conduct for the 61<sup>st</sup> International Convention in order to ensure that this event was conducted in conformance with the ATU's Obligation, and in a fashion which all participants feel free to engage in vigorous debate of the issues that face our members and their unions.

## **BRIEFING ON PROPOSED AMENDMENTS TO THE CONSTITUTION AND GENERAL LAWS**

International President Costa briefed the Board on the resolutions to amend the Constitution and General Laws (CGL), which will be considered by the delegates to the 61<sup>st</sup> International Convention. He explained that he was proposing three amendments to the CGL, including amendments which would allow local unions to opt out of requiring initiation fees for new members, increase the amount local unions with actual dues below the CGL minimum dues amount need to increase their actual dues, and permit local unions to make payments by electronic funds transfers.

## **INTERNATIONAL PRESIDENT'S RESOLUTIONS TO AMEND THE CGL ENDORSED**

Upon a motion duly made and seconded, the General Executive Board voted to endorse the International President's resolutions to amend the CGL.

## **GENERAL DISCUSSIONS**

The remainder of the session was devoted to discussion among the International Executive Officers and the members of the Board.

The meeting recessed to reconvene on the following day.

## **AMALGAMATED TRANSIT UNION**

### General Executive Board Meeting

New York, NY  
August 15, 2025

#### **FIFTH SESSION**

General Executive Board members present were Marcellus Barnes, Gary Johnson Sr., Michelle Sommers, James Lindsay, Emanuele Sforza, John Callahan, Curtis Howard, Natalie Cruz, Anthony Garland, Raymond Greaves, Stephan MacDougall, Kenneth Wilson, Amanda Sawyer-Turner, Arturo Aguilar, Jacques Chapman, Mark Henry, Kenneth Day, and Michael Cornelius. International President John A. Costa presided. Also in attendance were International Secretary-Treasurer Kenneth Ray Kirk, International Executive Vice President Yvette Trujillo, General Counsel Dan Smith, and Chief of Staff Jessica Chu.

ATU Canada President John Di Nino and International Representative Mike Harms were present.

Also in attendance were retired International Executive Vice President Randy Graham, retired International Vice Presidents Chuck Cook, Richard Murphy, Janis Borchardt, and Paul Bowen, and retired International Representative Anthony Withington.

#### **CONVENTION BRIEFING**

International President Costa briefed the Board on the upcoming 61<sup>st</sup> International Convention. He discussed the schedule and the software application which would be used during the Convention in order to make sure that convention delegates have full access to all necessary materials and information.

#### **CONVENTION COMMITTEE ASSIGNMENTS REPORTED**

The assignments of committee chairs, secretaries, and staff for the Convention Committees were reported to the Board.

#### **GENERAL DISCUSSIONS**

The remainder of the session was devoted to discussion among the International Executive Officers and members of the Board.

The meeting adjourned sine die.